

Friends of Sandall park

Minutes of a meeting held in Wednesday August 17th 2005

PRESENT.

S Crabtree, B&P Ellis, M Smith, J&R Ketley, N Marshall, D Ward, Russell (Warden), M Hood, M Muddiman.

APOLOGIES

N Gethin, E Hughes, B Darrand, B Pyle, S Paratt-Halbert, C Waugh.

1. The Sec. Read a letter received from R Smith tendering his resignation as chair of the group. An election to fill the vacant post was held and S Crabtree was unanimously elected. It was proposed that the sec. should send a letter thanking Roy for all his past efforts on behalf of the group. It was noted that he would remain a member.

2. HEALTH AND SAFETY

Was discussed.

3. MINUTES OF PREVIOUS MEETING

Were read and SC asked for an amendment to para 1 deleting the reference to DMBC website and replacing it with Free Press Website. The minutes were then passed as a true record.

4. MATTERS ARISING

There were no matters arising.

5. At this stage chair asked that we deviate from the agenda and the group agreed. This was for the purpose of reporting on a special meeting held with Craig Waugh.

6. Before the discussion on the meeting the chair asked that each member of the group introduce themselves to the meeting and state any particular strengths they may have which might be useful in the future.

7. The notes from the meeting with Craig were circulated:

Funding.

The following sources for funding were noted. Pioneer (Already accessed) Community Empowerment Network (already accessed) Key fund for Global Grants. SY Funding advice, Objective I and neighbourhood renewal were sources for future consideration.

7(a) MM said that funding applications should always be for the maximum possible as only one application each year would be entertained.

7(b) Chair said that ideally one person should have responsibility for funding applications. No-one identified at this time.

7(c) The question of charitable status was raised. The sec. advised that he had sourced the web site and had downloaded a 36 page document giving details of qualifying information. It was felt that we would not at this stage proceed further with this but an alternative suggestion was put forward that for the protection of the members we should consider becoming a company limited by guarantee. This was agreed.

7(d) Discussion about existence of a management team. Accepted that one already existed. MM suggested that this small group which meets regularly should be called the management team, and

the officials, i.e secretary, chair and treasurer should become an executive team. Agreed.

ACTION: Chair to progress this

8. Courses available from CVS were discussed (accounting, vol.sector funding, company sec. courses, etc) M Smith expressed interest in the accounting course and members were asked to consider these for future reference.

ACTION: Chair to liaise with CVS and find out exactly what courses are available.

9. CONSTITUTION.

We had received a copy constitution from Friends of Elsecar Park as a guidance document to prepare our own revised constitution as it was felt that the existing one was too complicated A draft was presented to the meeting and was completed after discussion. The sec was to present a fair copy at the next meeting.

ACTION: Secretary to produce amended document for next meeting

10. BUSINESS PLAN

Business plan has yet to be finalized. A survey is to be carried out shortly and our consultation processes should be broadened not only to give credence to our business plan but to explore the possibility of more immediate action on smaller projects i.e boating, skate board park, dog free zones etc.

10(a) Consultation needs broadening to include such outlets as libraries, web site, Craig was to report back on the prospects of using a professional survey provider. He will also look to CVS for consultation ideas and information about freepost replies. He will also bring a copy of WACUP business plan to the next full meeting to see if our plan can dovetail in any way to explore the possibilities of further consultation/partnership working by working with WACUP.

ACTION: Craig to provide details of surveys and WACUP business plan

10(b) Some aspects of the previous survey had already been put in place, (Wardens, dog patrols, toilets etc) Chair suggested that we could use Key fund for Global grants and target disabled fishing facilities as a smaller project. A small group to meet Corner Pin, and DIAL to discuss what is needed.

ACTION: Debbie to report result of meeting with Corner Pin and DIAL at next meeting

10(c). It was felt that we now need a higher profile. Sandra would supply press releases on a regular basis as and when new schemes were in place.

11. WEB SITE

The web site is due to be finalised on 22nd August. More material is required. MM to visit archives and get more on history of park. Website is www.sandallpark.org.uk

ACTION: MM to provide historical details for web site

12. BUSINESS PLAN

Chair presented a number of flow charts mapping processes for delivering our business plan and indicating the need for all members to be involved in facilitating the various steps in the process, further discussion would be needed to carry out the procedures shown .

13. ANY OTHER BUSINESS

Russell presented a report showing progress already made in the park on new schemes to be carried out shortly. Chair made the comment that the park wardens update should be a standing item.

ACTION: Secretary to include Park Wardens Update as standing item on agenda

13(a) NM reported that a meeting with H Boot was to be arranged to discuss possible joint association with the animal farm project.

13(b) A copy of a letter from G&P Plevey to Property Services was read They were asking about the possibility of leasing the area which is the subject of our business plan to relocate their garden centre as they were to vacate their present premises due to the Waterfront programme. The sec. To write to them giving details of our proposals. It was thought that this may work well with our plans for the area. Sec, also to write to Property Services to make sure they are aware of what we propose for the area.

ACTION: Sec to write to Pleveys and Planning Services

13(c) It was proposed that we use the display board from the Britain in Bloom competition in places like the library, Supermarket Foyers etc to broadcast our aims.

ACTION: Debbie to speak with manager at Sainsburys with regards to display going in their foyer.

13(d) Chair suggested advertising to get a youth panel for the park. NM reported that schemes were underway to establish a youth warden scheme that we could tap into. MS has links through a relative to a youth scheme, DW was involved with the young park warden scheme.

ACTION: DW and MS to progress the idea of a youth panel through their contacts.

13(e) The sec said he would organise a 100 club as a means of fundraising. The chair said she would pursue the idea of enrolling in the Weather Lottery.

ACTION: Secretary and Chair to report on fundraising at next meeting.

13(f) The sec. Was asked to write to WACUP to thank them for providing the notice board for FOSP.

ACTION: Sec to write to WACUP re notice board.

13(g) Chair suggested holding Xmas or Farmers markets in the park as a possible source of funding.

ACTION: Chair to explore the possibilities of holding a market in the park

13(h) Chair gave notice that she would be organizing an indoor games evening and a Christmas social at Edenthorpe Community Centre.

ACTION: Chair to arrange and bring details to next meeting.

DATE AND TIME OF NEXT MEETING

The next meeting is Wednesday 21st September at Clay Lane Community Shop